

## September 30, 2018 Opening Soon Continuum's Café New Position Cashier

**Position Summary:** We are looking for an ambitious cashier who can operate in a fast paced environment while promoting our customer first policy with exceptional front of the house service. The individual will be in charge of handling cash/debit/credit transactions, stocking & labeling grab and go items and overall organization of the front of the house. Performs other duties as assigned. **EOE** 

- Demonstrate proper uniform with all required tools for success, i.e. pad & pen, etc.
- Accurately filling out daily reconciliation sheets
- Ensure health department compliance at all times
- Operate computer terminals in order to execute all restaurant functions
- Receive payment by cash, check, credit cards, vouchers, or automatic debits
- Issue receipts, refunds, credits, or change due to customers
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change

**Job Requirements:** Knowledge of health and safety rules in the kitchen, 2 years' experience as a cashier. Good communication skills & desire to learn. Reliability and punctuality when dealing with an early morning schedule. Track record in a fast paced environment. High school diploma or equivalent is desirable.

Please see HR for job description as the job posting only provides a brief overview.

Schedule to de determined

Please forward letter of intent along with updated resume to: Human Resource Recruiting Department

Email: <u>hrresume@continuumct.org</u>