



MENTAL HEALTH SERVICES
OPEN POSITIONS
January 8, 2019

Program Manager

Position Summary: Provides comprehensive planning and active supports for the care and treatment of agency clients. Coordinates the development, implementation, scheduling, and evaluation of all residential programming in assigned program. Provides case management and networks with area community providers for the benefit of the clients. Interviews and trains qualified candidates for the positions of residential case managers, residential counselors, mental health workers, volunteers, and student interns.

Job Requirements: Master's degree in social work or related field plus three years' experience in the mental health field. Bachelor's degree acceptable if combined with at least two years' experience in human services field, staff supervision and/or general administration.

Programs:

New Haven/CSP Recovery Program

FT 40hrs

Schedule:

Mon-Fri 8a-4p

Clinical Case Manager

Position Summary: Completes screenings and intake process for new client referrals and functions as liaison for incoming referrals with clinical and external providers. Conducts ongoing face-to-face encounters while providing comprehensive planning and active supports based on unique needs of each individual. Serves as a lead to provide supervision and support to Community Support Specialists and direct care employees as assigned. Completes, submits, and monitors records based on fidelity, federal funding, or other contracting requirements. Seeks and obtain preauthorization and reauthorization of services. Networks with area community providers and provides case management supports for the benefit of the clients. Performs other duties as assigned. **EOE**

Job Requirements: Master's degree preferred with a minimum of one (1) year experience in behavioral health providing comprehensive case management activities. Bachelor's degree considered with a minimum of three (3) years' experience in related behavioral health field. Prior experience working with people with severe and persistent mental illness and/or substance abuse experience is required. Valid Connecticut Driver's license is required. Scattered site and non-24 hr. program positions require the employee to maintain reliable transportation and be willing to transport clients in personal vehicles. First Aid/CPR certification or willingness to obtain certification within 90 days of hire. Employee is responsible to maintain ongoing certification. Proficient computer skills required, including Microsoft Office and electronic record keeping. Knowledge of the community support system and resources is preferred.

Program:

New Haven/A Common Bond Program

FT 40hrs

Schedule:

Mon-Fri 8a-4p



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Program Supervisor

Position Summary: Provides comprehensive planning and active supports for the care and treatment of agency clients. Networks with area community providers and provides case management supports for the benefit of the clients. Supports management in the training and supervision of direct care staff, interns, and volunteers. Performs other duties as assigned. **EOE**

Job Requirements: Bachelor's degree required with a minimum of three (3) years' experience in the behavioral health field. Supervisory or leadership experience preferred. Prior experience working with people with severe and persistent mental illness and/or substance abuse experience is required. Valid Connecticut Driver's license with clean driving record is required. Scattered site and non-24 hr. program positions require the employee to maintain reliable transportation and be willing to transport clients in personal vehicles. Current certification in First Aid and CPR or willingness to obtain certification within 90 days of hire. Employee is responsible to maintain ongoing certification. Basic computer skills required. Knowledge of the basic principles of psychiatric rehabilitation is preferred. Knowledge of the community support system and resources is preferred.

Program:

Crisis & Respite-Bridgeport

FT 40hrs

Schedule:

Sun-Thur 11p-7a OVN

Community Support Specialist

Position Summary: Provides rehabilitative community supports and case management services to assist adults with mental illness, co-occurring, and/or autism spectrum disorders to achieve and maintain the highest degree of independent living in their communities. Works collaboratively to provide group and psycho-education, case management activities, person centered goal development, and crisis intervention services. Provides transportation and assists in providing hands-on-instruction with life-skill development. Performs all other duties as assigned. **EOE**

Job Requirements: Bachelor's degree required for Community Support Specialist **Level II** with 1-3 years' experience in the field. Associate's degree considered for Community Support Specialist **Level I** with additional Behavioral Health or DARC certification and 3-5 years' experience in the field. Additional certifications in CPR and First Aid preferred. Valid Connecticut Driver's license with clean driving record is required.

Programs:

Schedule:

CSS Level I:

New Haven/ELP 2 Program

FT 40hrs

Tue/Fri/Sat 8-4p Wed 4p-12a
 Thur 10a-6p **Bi-Lingual**

New Haven/ELP 2 Program

FT 40hrs

Tue/Fri/Sat 8-4p Wed 4p-12a
 Thur 10a-6p

New Haven/Forensic ICL Auburn St. Program

FT 40hrs (TEMP)

Sun-Thur 12a-8a-OVN

CSS Level II:

Meriden/Long Term Services Program 1

FT 40hrs

Sch. To Be Determined

New Haven/Crisis Respite Program

FT 40hrs

Sun 8a-4p Mon 12p-8p

New Haven/Forensic ICL Auburn St. Program

FT 40hrs

Tue/Wed 3p-11p Sat 8a-4p
 Mon-Fri 8a-4p



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Community Support Assistants

Position Summary: Provides comprehensive community-based residential and support services to adults with mental illness, co-occurring, and/or autism spectrum disorders. Provides hands-on, intensive skill-building interventions and supports to enrich and achieve overall level of independence and well-being. Provides transportation and assists in providing hands-on-instruction with life-skill development. Performs all other duties as assigned. **EOE**

Job Requirements: Positions require a minimum of a High School Diploma plus 3-5 years of work experience in a related field, Associate's preferred. Additional certifications in CPR and First Aid preferred. Valid Connecticut Driver's license with clean driving record is required.

Programs:

Branford/Long Term Services Program 2	PT 16hrs
East Haven/YAS Michael Street	PT 16hrs
Meriden/Long Term Services Program 1	PT 16hrs
Meriden/Long Term Services Program 1	FT 40hrs
Meriden/Long Term Services Program 4	PT 16hrs
Meriden/Long Term Services Program 4	PT 16hrs
Meriden/Long Term Services Program 4	FT 40hrs
New Haven/A Common Bond Program	PT 24hrs
New Haven/Crisis & Respite Program	FT 40hrs
New Haven/Crisis & Respite Program	FT 40hrs
New Haven/CTS Program	PT 16hrs
New Haven/Forensics ICL Auburn St. Program	FT 40hrs
New Haven/Forensics ICL Auburn St. Program	PT 24hrs
New Haven/Forensics ICL Auburn St. Program	PT 16hrs
New Haven/YAS ICL Bridgeway Program	FT 40hrs
New Haven/YAS ICL Bridgeway Program	PT 16hrs
New Haven/ISLP Program	PT 16hrs
New Haven/NHHH Program	PT 16hrs
New Haven/VA Crisis Program	PT 16hrs
New Haven/VA Crisis Program	PT 16hrs
New Haven/YAS ICL Program	PT 16hrs
New Haven/YAS ICL Program	PT 16hrs
New Haven/YAS Quinnipiac	PT 16hrs
New Haven/YAS Quinnipiac	PT 16hrs
Wallingford/ICSS Program	PT 16hrs
Wallingford/ICSS Program	PT 16hrs
Wethersfield/Long Term Services Program 5	PT 16hrs
Wethersfield/Long Term Services Program 5	PT 16hrs
Wethersfield/Long Term Services Program 6	PT 16hrs
Wethersfield/Long Term Services Program 6	PT 16hrs

Schedule:

Sat/Sun 11a-7p
Fri/Sat 3p-11p
Sun/Mon 7a-3p
Mon-Fri 2p-10p
Sat-Sun 10a-6p (1:1)
Sun/Mon 7a-3:30p
Sun/Mon 2p-10p
Tues-Thur 3p-11p
Fri/Sat/Sun 3p-11p
Sun-Thur 4p-12a
Sun/Mon/Thur/Sat 3p-11p
Fri 4p-12a Sat
Sat/Sun 8a-4p
Sun-Thu 3p-11p
Sat/Sun 8a-4p Mon 4p-12a
Sat-Sun 8a-4p
Sch. TBD 4p-12a
Sch. TBD 4p-12a
Sat/Sun 9a-5p
Sat/Sun 3p-11p
Sat/Sun 8am-4pm
Sat/Sun 3pm-11pm
Sun/Mon 3p-11p
Fri/Sat 3p-11p
Sun/Mon 10a-6p
Sun/Mon 3p-11p
Fri/Sat 7a-3p (1:1)
Sun-Mon 3p-11p (1:1)
Sun/Mon 3p-11p
Fri/Sat 7a-3p
Sun/Mon 7a-3p
Sat/Sun 10a-6p



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Community Support Assistant - Overnight

Position Summary: Provides comprehensive community-based residential and support services to adults with mental illness, co-occurring, and/or autism spectrum disorders. Provides hands-on, intensive skill-building interventions and supports to enrich and achieve overall level of independence and well-being. Provides transportation and assists in providing hands-on-instruction with life-skill development. Performs all other duties as assigned. **EOE**

Job Requirements: Positions require a minimum of a High School Diploma plus 3-5 years of work experience in a related field, Associate's preferred. Additional certifications in CPR and First Aid preferred. Valid Connecticut Driver's license with clean driving record is required.

Programs:

Branford/Long Term Services Program 2
 Bridgeport/Crisis Respite Program

FT 40hrs
 PT 32hrs

New Haven/A Common Bond Program
 New Haven/Forensics ICL Auburn St. Program
 New Haven/ICL Batter Terrace
 New Haven/CTS Program
 New Haven/NHHH Program
 New Haven/VA Crisis Program
 New Haven/YAS 501 Quinnipiac
 New Haven/YAS 501 Quinnipiac

PT 16hrs
 PT 16hrs
 PT 16hrs
 PT 16hrs
 FT 40hrs
 PT 16hrs
 PT 16hrs
 FT 40hrs

Schedule:

Tue-Sat 11p-7a
 Sun/Mon 12a-8a
 Fri/Sat 11p-7a
 Fri/Sat 11p-7a
 Sat/Sun 12a-8a
 Sat/Sun 12a-8a
 Sat/Sun 12a-8a
 Sat/Sun 11p-7a
 Sun-Thur 11p-7a
 Sat/Sun 12a-8a
 Fri/Sat 11p-7a
 Sun-Thur 11p-7a



**MENTAL HEALTH SERVICES
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MENTAL HEALTH WAIVER PROGRAM-WISE

Recovery Assistant

Position Summary: Provides comprehensive community-based residential and support services to adults with mental illness, co-occurring, and/or autism spectrum disorders. Provides hands-on, intensive skill-building interventions and supports to enrich and achieve overall level of independence and well-being. Provides transportation and assists in providing hands-on-instruction with life-skill development. Provides rehabilitative mental health and substance abuse services to assist individuals to achieve and maintain the highest degree of independent functioning in the community.
EOE

Job Requirements: Positions require a minimum of a High School Diploma plus 3-5 years of work experience in a related field, Associate's preferred. Recovery Assistant training provided. Additional certifications in CPR and First Aid preferred. Valid Connecticut Driver's license with clean driving record is required.

Programs:

Schedule:

Temp Position January 22, 2018 through February 11, 2019

New Haven/MHW Program	FT 40hrs	8a-4p Days to be Determined

Branford/MHW Program	PT 20hrs	Mon-Fri 1p-5p
Hamden/MHW Program	PT 13hrs	Sch. To be Determined
New Haven/MHW Program	PT 8hrs	Sun/Mon 4p-8p
New Haven/MHW Program	PT 10hrs	Sat/Sun 9a-2p
New Haven/MHW Program	PT 16hrs	Mon Thur-Sat 9a-1p
New Haven/MHW Program	PT 20hrs	Mon-Fri 9a-1p
New Haven/MHW Program	PT 20hrs	Tue-Sat 4p-8p
Waterbury/MHW Program	PT 20hrs	Tue 9a-1p Wed/Thur 9a-5p
West Haven/MHW Program	PT 9hrs	Mon/Wed 3:30p-6:30p Thur 5:30p-8:30p

Please forward letter of intent along with updated resume to:

**Toni Carlton
Human Resources Manager
TCarlton@continuumct.org
Or Fax: (203) 777-9645**